

TOWN OF BASIN

Regular Council Meeting – Minutes

Thursday, May 11, 2023

Town Hall at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held at Town Hall in Basin, Wyoming on Thursday, May 11, 2023 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present: Brent Godfrey, Stuart DesRosier, and Chuck Hopkin. Absent: CJ Duncan and Carl Olson.

Also present were Clerk/Treasurer Deaun Tigner, Foreman Mike Dellos, Chief Kyle McClure, Bill Dahlke, Town Attorney Kent Richins, and Town Engineer Jesse Frisbee.

Public Comment: None.

Department Summary Reports:

Public Works: Mike Dellos provided the Council with an update on their recent activities. They were able to pick up the dumpsters that had been purchased, as well as paint several dumpsters, clean the sewers, cut and prepare asphalt for patching at various locations throughout the town.

Electric Department: Bill Dahlke informed the council that an employee had been hired, that he began work on Monday, and was immediately put to work. The underground is dug for the new house and the second transformer in the subdivision. They are considering replacing a leaning pole and getting the one-call set up for them. They have been cleaning the electric shop and ordering the necessary tools and materials to get them back to where they need to be. The bucket trucks will also require testing. Bill explained to the Council why it was advantageous to have electrical service after the North 8th Street construction project knocked out power. He understood that errors could occur due to the poor quality of the mapping, but after reviewing the services and lines and digging through it again, they should probably be billed for it. Last night, Big Horn responded to a power outage and replaced the riser above the school. Bill was asked by Councilman Hopkin what truck the Electric Department had to drive. Bill stated that he is working with Mike on it. Bill was tasked by Councilman DesRosier with estimating the cost of today's power outage to bill out.

Administration: Clerk Tigner informed the Council that the annual ARPA report had been submitted, as well as the grant application for the HVAC system in the new town hall area had been submitted.

Municipal Court: The court DSR was presented to the Council.

Police Department: The month, according to Chief McClure, was relatively slow for him. Last month, they did not make any arrests. There were some unanticipated vehicle repairs. They are still reorganizing and revising the department's policy. In addition, he just received a bill for repairs to the front end of Officer Powell's vehicle. Currently, each officer has access to Narcan; however, only a handful of officers carry it due to their training. Tony Giles will train the other two individuals so that they can all carry them.

Committees/Commissions/Departments;

Planning & Zoning: No meeting.

Rec District: For Lilac Days, the Recreation District will host a cornhole tournament. The prize money will be generously provided by Big Horn Coop, and the rec will keep the money collected from teams.

Activities Committee: Councilman Hopkin reported on the Town Clean-up Day. The Mayor had told Councilman Hopkin that if there was any money for the metal that it would be donated to the Chamber.

Building/Demolition Permits:

Gladys Perry: 610 West F Street: Storage Shed

Rebecca Lewis: 610 South 6th Street: Replace an existing chain link fence with a 6' privacy fence. Privacy fence will be wood and tin. The fence is in the back of the house.

Councilman DesRosier made a motion to approve building permits as presented, Councilman Hopkin seconded, and the motion passed unanimously.

Chicken Permits: None at this time.

Executive Session: Not at this time.

Approve Consent Agenda/Additions/Deletions: Councilman Hopkin made a motion to accept the agenda as written, Councilman DesRosier seconded, and the motion passed unanimously.

Conduct of Business:

Minutes: Councilman DesRosier made a motion to accept all minutes as presented from the budget workshop on April 11, 2023, regular meeting from April 13, 2023, special meeting April 17, 2023, and regular meeting April 27, 2023, Councilman Hopkin seconded, and the motion passed unanimously.

Vouchers: Councilman DesRosier made a motion to approve all vouchers, Councilman Hopkin seconded, and the motion passed unanimously.

Fireworks: Chief McClure stated there was a discussion last year of people starting too early in the day. Councilman DesRosier made a motion to allow fireworks on the 4th of July from noon to midnight, Councilman Hopkin seconded, and the motion passed unanimously.

Fishing Day for Kids: The Council discussed organizing a fishing day for children. Councilman DesRosier suggested holding a fishing day/party with food on the third weekend of June. Barbara Greene stated that the BLM has already stocked the pond. Councilman Brent Godfrey suggested that Councilmen DesRosier and Hopkin organize the necessary resources to accomplish this. Barbara Greene will contact Platte Valley in order to acquire fishing poles. Councilman DesRosier will discuss coordinating this event with the Grand Opening for the Recreation Center on June 17th.

Letter of Recommendation: The Fire District asked the Council for a letter of support from the town so they can apply for grants regarding the construction of the new fire hall. Councilman DesRosier moved that Clerk Tigner write a letter of support for the fire district, Councilman Hopkin seconded the motion, and it passed unanimously. They discussed that building it in the new location would allow easier access north and south without having to pull throughout the side of the town.

North 8th Street: Jesse Frisbee stated that North 8th Street is progressing. The last meter pit was installed a few days ago, as they had run out. He believed that about half of them had been installed. On June 1st, another shipment of meter pits will be sent out. They will begin subcontracting and performing all dirt work until the meter pits are ready. He added that they were working on change order-related tasks today. In addition, he stated that he was not given a price for looping it around. Next week, all of North 8th Street will be tore out.

Swimming Pool: Jesse Frisbee wished to inform the Council that three visible cracks had been repaired in the south sump. Duane from Montana Oasis epoxied all the way around each sump while he was here because the edges of the north sump were not sealed to the pool. He also retested the main drain's pressure to ensure there was no problem, and he reported that it held. The Rec has been instructed to begin filling the pool whenever they are ready.

Sewer Project: The two patches on the southern end of the town are complete. Wilson Bros. sent core samples of the heaved and unheaved flowfill samples to be tested. Jesse Frisbee reported that if the samples do not meet specifications, Wilson Bros. would be more than willing to fix the other three, but they do not consider it a warranty issue.

Community Center: Clerk Tigner updated the Council on the bills that have come in for the security system grant and that she will be finalizing the grant soon.

School Resource Officer: This evening, Town Attorney Kent Richins reviewed the SRO agreement. He stated that it was essentially the same as the previous year, but the fee had changed. Kent Richins suggests that we approve this agreement. The motion to approve the SRO Agreement was made by Councilman DesRosier, seconded by Councilman Hopkin, and passed unanimously. Councilman Hopkin inquired if the hours were increased. Chief McClure stated that the hours were the same.

Eagles: After a brief conversation on the future of the Eagles annex building, Councilman Hopkin made a motion to close the building, winterize it, turn off electric as well as gas, Councilman DesRosier seconded, and the motion passed unanimously. Councilman DesRosier requested that Mike Dellos ensure the pipes were winterized, to which Mike responded that he would see to it.

Budget 2023-2024 and Ordinance 706: Due to unanswered questions, Councilman Godfrey suggested delaying consideration of this ordinance until the full council is in session. Councilman DesRosier made a motion to postpone the budget discussion and Ordinance 706 until the next meeting, which was seconded by Councilman Hopkin and passed unanimously.

Utility Rate Ordinance – 707 (1st reading): Kent Richins provided the Council with the ordinance for rate adjustments that he had received from a previous workshop. The updated electric rates will be included in the ordinance for the upcoming meeting. The motion to accept Ordinance 707 on the first reading was made by Councilman DesRosier, seconded by Councilman Hopkin, and passed unanimously.

Public Comment: None at this time.

Executive session: None at this time.

With nothing further to discuss, the meeting adjourned at 7:35 p.m.

Town of Basin Mayor/CJ Duncan

Deaun Tigner – Town Clerk