

TOWN OF BASIN

Regular Council Meeting – Minutes

Thursday, March 28, 2024

Town Hall at 7:00 PM

Call to Order Regular Session

Pledge of Allegiance

A Regular Meeting of the Town of Basin Council was held at Town Hall in Basin, Wyoming on Thursday, March 28, 2024 at 7:00 PM. The meeting was called to order at 7:00 PM.

Council Members Present: CJ Duncan, Carol Olson, Brent Godfrey, Stuart DesRosier and Chuck Hopkin.

Also present were Clerk/ Treasurer Deaun Tigner, Sgt. Drewry, Kent Richins, Jesse Frisbee, Tom Olmstead, Jennifer Olmstead, and Barbara Greene.

Public Comment: Tom Olmstead requested to talk with the Council regarding the undeveloped property located off C street, lot 7, block 36. Right now, the whole lot is under one deed. After he spoke with the county and the seller, Tom said they would parcel off the vacant lot. The primary questions they have are regarding land use and zoning. The idea is to set up a carry-out type restaurant out of a food truck that would be mobile; however, it would not move much at all. In addition to installing electric, they would also be hooking up to the water and sewer systems. Tom added that storage sheds would be built in the back, along with other semi-permanent structures. Councilman Godfrey suggested they also check with the fire marshal's office as well. The Council said as far as the preliminary plan it was solid, but there will probably be some things we will have to work through going forward. They again recommended talking to the fire marshal and work with them, health inspection, setbacks for the town for zoning, etc.

Building/ Demolition Permits: None at this time.

Chicken Permits: None.

Executive Session: None.

Approve Consent Agenda/ Addition/ Deletions:

Councilman Hopkin made a motion to approve the agenda as presented, Councilman Olson seconded, and the motion passed unanimously.

Conduct of Business:

Fairgrounds (Pig Wrestling): Mayor Duncan abstained from this discussion. Councilman Olson presented the letter from Cash Duncan asking to use the Town of Basin's vac trailer for pig wrestling during the fair. Following a discussion, Councilman Godfrey moved to approve the fairgrounds' use of the Town of Basin's vac truck with our operator (option 2, according to the letter that was presented), the county would be responsible for locating a place to dispose of it and clean it out the next day, Councilman Hopkin seconded this, and the motion passed with Mayor Duncan abstaining from the vote.

WEBT – Health Insurance Renewal: The only change this year is our dental rate. Councilman Olson made a motion to approve and continue with the health insurance package the way it is, Councilman Godfrey seconded, and the motion passed unanimously.

Townwide Notifications: Councilman Olson made a motion to table this to the next meeting, Councilman DesRosier seconded, and the motion passed unanimously.

Open Burn: April 1st through May 12th, weather permitting. The Council asks to have water close, be respectful of your neighbors, and make sure the fires are put out.

Utility Pole Assessment: Councilman Hopkin has talked to our linemen. He recommended getting a count on our utility poles and sending out a letter stating what we are doing and what we are going to charge. He wants to have our electric department go around and get a count on every pole. The electric department will check the poles as they go. Councilman DesRosier made a motion to approve a \$39 dollar charge per pole per attachment per year, Councilman Godfrey seconded, and the motion passed unanimously. Councilman DesRosier said he would get ahold of the Electric Department Foreman. Kent Richins said that he needed to look at the franchise agreements first but could proceed. Kent will draft a letter to send to the companies after the electric department completes the survey.

Town HVAC Units: Nothing new on this. The final report from the engineer is still pending so we can determine what needs to be corrected.

Town Hall Parking: Jesse brought documents pertaining to the adjustments the Council requested for the parking lot for Town Hall. This will be covered in the budget workshops under capital projects.

Utility Deposits/ Service Transfers/ Shut off Fees: Kent presented to the council what Worland does for their own town code. Mayor Duncan said it is a serious enough issue that we need to correct this, and the council agreed. Clerk Tigner is working on making changes to our ordinance

to see if we can correct our own ordinance. Councilman Hopkin made a motion to instruct Kent to work on drafting the ordinance with the assistance of Clerk Tigner, Councilman Godfrey seconded, and the motion passed unanimously.

Water District – Storage Rent: Councilman Olson said the Water District was asking what the Town of Basin would charge to rent the dock area and to build a wall at the electric shop. Councilman Godfrey made a motion to charge the Water District \$200 for rent/ month, paying for so many feet of privacy wall at 8 feet tall on the dock, the town will pay for the electrician to come in and put a light switch there as well as pay for the electric, Councilman DesRosier seconded, and the motion passed. Councilman Hopkin was opposed. Councilman Olson said when it comes back up again next year that our rates could always increase. Councilman Olson was given the okay to talk to the Water District.

Big Horn Regional: Councilman Olson stated the rate change will take effect on July 1st. The JPB has voted to pass it through. To avoid having to constantly revise the ordinance, Kent was instructed to draft an ordinance for this rate increase along with changing the verbiage so that we do not have to rewrite the ordinance every time.

Proclamation – Child Abuse and awareness Prevention Month: Councilman Olson made a motion in favor of the proclamation, Councilman DesRosier seconded, and the motion passed unanimously.

Public Comment: Although the individual listed as a contact on the stockpiling agreement by Clerk Tigner is currently out of town, Kent stated that he is making efforts to get in touch with him.

Executive Session: Councilman Godfrey made a motion to go into executive session for personnel, Councilman Hopkin seconded, and the motion passed unanimously at 8:00 p.m. Councilman Olson made a motion to adjourn the executive session and go back into the regular meeting at 8:45 p.m., Councilman Godfrey seconded, and the motion passed unanimously. There being nothing further to discuss, the meeting was adjourned at 8:46 p.m.

Town of Basin Mayor/ CJ Duncan

Deaun Tigner – Town Clerk