TOWN OF BASIN

Council Meeting – Regular Minutes

Tuesday, December 10, 2013

Town Hall Council Chambers @ 7:00 PM

A Regular Meeting of the Town of Basin Council was held in the Council Chambers of the Town Hall in Basin, Wyoming on Tuesday, December 10, 2013 at 7:00 PM.

Council Members present: **Mayor Amy Kania, Bill Stoelk, Phil Juillard, Dave Cooper, and Lyle King**.

Also present were Karla Pomeroy, Town Engineer Sherman Allred, Stacey Lesher, Chief of Police Chris Kampbell, Ryan Miller with Prime Power, Carl Jeffries, and Town Attorney Kent Richins.

The Meeting was called to order at 7:00 PM.

The Council was presented with the consent agenda a Mayor Kania asked to remove the Vouchers from the Consent Agenda for further discussion.

Lyle King made the motion and Phil Julliard seconded to approve the remaining consent agenda: Minutes for the Regular Meeting 11/12/13; 2) November 2013 Financials; 4) Delinquent Accounts: $160,212.99 (30 days-Current), $19,076.66 (60 days), $5,954.29 (90 days) as of 12/6/13. The vote to approve the consent agenda was unanimous.

Mayor Kania asked to have one Voucher pulled for Big R until more explanation could be obtained. Dave Cooper made a motion to remove the voucher from the consent agenda but approve all other items. 3) Vouchers GT=$295,802.33. Bill seconded and the motion passes unanimously.

Public Comment: None

Public hearing: Crescent Drive Sewer Project: Bid opening at 7:03 PM

Pab Good Trucking: $116,075.00

Lamax Construction: $94,850.00

Bid Opening closed at 7:08 PM, Sherman Allred was asked to review the documents.

Upon review and recommendation to award to the low bidder, Phil Juillard made a motion to accept the bid from Lamax for $94,850.00, and Bill Stoelk seconded. The vote was unanimous.

Electric Loop Feed Project Update: Kent Richins presented Ryan Miller with Prime Power to discuss the loop feed project schedule with the council. After discussion, Mayor Kania suggested that Ryan Miller have a change order ready to go in since the original contract expires the first part of January 2014. Phil Juillard made a motion to allow for the substantial completion date of May 15, 2015 based on the information Ryan presented, and inclusive of inclement weather days, and the expectation that Ryan follow-up with a change order to be signed by the Mayor. Dave Cooper seconded. Discussion: Lyle King would like to request to have the final change order included in the packet for the next meeting. The vote was unanimous.

Dr Jeffries presented his plan to open a dental clinic in Basin in the Lamax subdivision. The Council welcomed the plan and spoke to the Lamax representative, Jack Nauman, present about working with the Electric Department and Public works about remaining punch list before the utilities for the subdivision could be accepted

Planning and Zoning: Bill Stoelk gave an update from the November 26, 2013 Planning and Zoning minutes. They will meet again in January and recommend any changes to the Matrix in February 2014.

Phil Juillard stated there was nothing new to report on behalf of the Big Horn Regional JPB & South Big Horn JPB. No raise in rates has been anticipated.

ORDINANCE 626: Flood Prevention: 3rd reading. Page one 12-1-1 bolded, recommendation of a change from Kent Richins; Page 15 Square footage for accessory structure shall read 1000 square feet. The penalties changed per Kents revisions on pg. 23 Highlighted and underlining done. Page 8 there is additional information that needs to be included in the language. FEMA has been contacted for additional information but has not responded to that request. Phil Juillard made a motion to table this until the information is gathered and complete this at the January 2014 meeting, Lyle King seconded the motion and the motion carried unanimously.

ORDINANCE 620: Title 10 Subdivisions; 1st Reading: The P&Z did not discuss this at their last meeting. Phil Juillard made a motion to table this until the P&Z brings back their recommendations to the Council, Lyle King seconded. Discussion ensued regarding the wording and definition of mobile home, there are references that need to be addressed. Lyle King can present this to the P&Z because he is looking for consistency. Mayor Kania will forward back to the P&Z with hardcopies and also get Lyle’s mark ups to them. The vote was unanimous.

The Council briefly discussed Dr. Jeffries proposal and the issue of setback requirements in the commercial zone. Bill made a motion to approve 0 foot setbacks required when Dr. Jeffries submits his building permit, Phil Juillard seconded. The vote was unanimous.

Big Horn County Consensus Funding: Distribution agreement. Mayor Kania updated the Council on this countywide discussion for memorialization of the current funding formula and process for projects to be approved as the state makes county consensus funding available. The Council concurred with this process.

North Hwy 20 Annexation/WYDOT; Kent Richins suggested we advertise this now to get the process started. The Council requested he proceed.

Crescent Drive Sewer Project Update: Kent Richins went over the Julson proposal and the draft agreement to allow the Julson’s to use the old sewer line as their private service once all other users have abandoned it. The is the last property on the line before it enters the main. Phil Juillard made a motion to approve the CDSPA with Julson’s creating a private line once it’s abandoned by the TOB, lot 1 block 6 Holdrege heights, Bill Stoelk seconded and the vote carried unanimously.

WYDOT/BNSF Quiet Zone Diagnostic Review Report: The TOB is currently number 10 on the list. A packet was passed out covering the program and what it entails. Phil Julliard stated that he is not in favor of this. Lyle King prefers to put it off for a month.

Sewer Master Plan-SRF Update: RFP draft was handed out but needs the approved language to add for state/local preference. We are waiting on final SLIB approval of part 2 of the grant application.

MEAN PEA: The Council reviewed information from MEAN about electric wholesale rates. The Mayor will follow-up on the rate study as it is due to be revised in 2014 with updated project and cost information.

BCAC: Pictures of water damage were passed around. Steve was at a training and not available to discuss the water damage issues.

Building Permits: None

The Council reviewed the Department Summaries.

Bill Stoelk asked that the water loss report be presented in the water summary each month.

Roundtable: None

There being no further business to discuss, Phil Juillard made the motion to adjourn the meeting at 8:51 PM and Bill Stoelk seconded. The motion carried with a unanimous vote.

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                                                         Amy Kania Mayor

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Danielle Chapman Clerk/Treasurer