TOWN OF BASIN

Council Meeting – Regular Minutes

Tuesday, May 14, 2013

Town Hall Council Chambers @ 7:00 PM

A Regular Meeting of the Town of Basin Council was held in the Council Chambers of the Town Hall in Basin, Wyoming on Tuesday, May 14, 2013 at 7:00 PM.

Council Members present: **Mayor Amy Kania, Bill Stoelk, Lyle King, Dave Cooper and Phil Juilliard**. Also present were Mark Hillman, Ken Fink, Wendy Taylor, Karla Pomeroy, Brandon Ohman with TCT West, Town Engineer Sherman Allred, Charles Hopkin, Town Attorney Kent Richens, Auditor Jim Reilly, Steve VanderPloeg, Chief of Police Chris Kampbell, and Clerk/Treasurer Danielle Chapman.

The Meeting was called to order at 7:00 PM.

The Agenda was reviewed and Lyle King asked to add time for discussion concerning engineering to the Agenda.

Mayor Kania recommended appointment of Ryan Baumeister as a town representative on the Recreation District Board. Lyle King made a motion to appoint Ryan Baumeister to the Rec District, Bill Stoelk seconded the motion and the vote was unanimous.

Dave Cooper made the motion and Lyle King seconded to approve the consent agenda as presented: Minutes for the Regular Council Meeting 4/9/13, Regular Special Meeting 5/7/13; 2) April 2013 Financial Report; 3) Vouchers $181,539.24 + Payroll Gross $45,569.65 GT=$227,108.99; 4) Municipal Court Report; 5) Delinquent Accounts: $156,274.17 (30 days-Current), $39,571.25 (60 days), $10,170.74 (90 days) as of 5/10/13. The vote to approve the Consent Agenda was unanimous.

Public Comments:

Charles Hopkin: 703 South 4th Street, 707 South 4th Street. Charles asked to have the bill for disconnection of his water tap rescinded. The Council reviewed the Ordinance concerning inactive taps and removal of inactive taps. Phil Juilliard made a motion to change the bill to a charge for Mike Dellos’s time and waive the $250 flat charge, Bill Stoelk seconded and the vote was unanimous.

Audit Report: James Reilly presented the Council with the Audit for the fiscal year 2011-12. The Audit received an unqualified report on the finances of the Town. After review of the Audit, Lyle King made a motion to enter into executive session at 7:42 PM for the purpose of discussing personnel, Dave Cooper seconded, and the motion carried. James Reilly joined the Council in executive session.

The Council went back into regular session at 8:32 pm.

The Council received and reviewed the minutes from the April 30, 2013 Planning and Zoning Commission meeting. Ken Fink spoke on behalf of the Committee and the committee has requested the Council accept or reject Title 11 as originally presented from September 2012. Phil Juillard moved to accept the September draft. Bill Stoelk seconded the motion. Discussion: Mayor Kania reviewed with the Council the timeline and additional meetings between the Council and the Planning Commission concerning the recommendations as well as the Council’s unresolved issues with the Sept draft. Lyle spoke to his concerns with the Sept draft. The Council and P&Z members discussed definitions briefly and then the question was called. Motion failed.

Phil Julliard -Yay

Bill Stoelk -Yay

Lyle King -Nay

Dave Cooper -Nay

Amy Kania-Nay

Lyle King made motion to resend the version of Title 11 from the February workshop that was revised and edited with the changes recommended back to the P&Z for a recommendation. Dave Cooper seconded the motion. Motion carried.

Bill Stoelk -Nay

Phil Julliard-Yay

Dave Cooper -Yay

Lyle King -Yay

Amy Kania-Yay

Phil Juillard made a motion to table Title 10 until Title 11 has been resolved, Dave Cooper seconded the motion and the vote was unanimous.

Phil Julliard gave an update on the Big Horn Regional JPB & South Big Horn JPB report concerning purified water. No rate increase from the JPB are anticipated at this time.

Mayor Kania gave an update on the Big Horn Coalition: The economic development district is being dissolved with the Executive Board preparing for the dissolution. Members will meet with the EDA this month prior to final dissolution.

Mayor Kania gave an update regarding the Wyoming Municipal Electric JPB.

ORDINANCE 623: An ordinance regarding Season Dates for Electric Rates, 3rd Reading. The Council discussed the rate study briefly that was prepared last year by NMPP. Lyle King made a motion to approve this ordinance on 3rd Reading, Dave Cooper seconded. Motion carried.

Lyle King -Yay

Dave Cooper -Yay

Amy Kania -Yay

Phil Julliard -Yay

Bill Stoelk -Nay

ORDINANCE 624: An ordinance regarding Annual Appropriations, 2nd Reading. The Mayor reviewed changes from the 1st reading. Bill Stoelk made a motion to remove the public works director position and the funding that goes with it from the general fund, Phil Juillard seconded the motion. Motion failed.

Phil Julliard-yay

Bill Stoelk -yay

Dave Cooper -nay

Lyle King -nay

Amy Kania -nay

Phil Juillard made a motion to eliminate the public works director position but not the funding,and use that funding to hire additional laborers. Bill Stoelk seconded the motion. Mayor Kania pointed out that with wages, taxes and benefits a laborer costs $50,210 and the Director Position is budgeted at $69,378. So funding would not cover two additional full time laborers. She also spoke against hiring additional full time laborers with the reduced workload in the winter. Motion failed.

Phi Julliard -Yay

Bill-Stoelk -Yay

Dave Cooper-Nay

Amy Kania-Nay

Lyle King-Nay

Dave Cooper made a motion wants to fund the idea of a position but to review the public works director job description prior to any hiring, Lyle King seconded the motion. Motion carried

Phil Julliard-Nay

Bill Stoelk -Nay

Amy Kania-Yay

Dave Cooper-Yay

Lyle King -Yay

Lyle King made a motion to accept Ordinance 624: Annual Appropriations as presented, Dave Cooper seconded the motion. Motion Carried.

Phil Julliard, Nay

Bill Stoelk -Nay

Lyle King -Yay

Dave Cooper -Yay

Amy Kania-Yay

ORDINANCE 625: Appendix-definitions, 2nd Reading, Phil Juillard made the motion to table this Ordinance pending review by P and Z on title 11, Bill Stoelk seconded the motion. Discussion ensued that P and Z was searching for more direction. The motion was amended by Phil Juillard to table Ordinance 625 pending review P and Z on title 11 but to use the definitions in the second draft during review of Title 11, Bill Stoelk seconded the amended motion, the motion carried unanimously.

RESOLUTION 2013-0514-1: Resolution authorizing the submission of joint resolutions for the BFY 11/12 and the BFY 13/14 countywide consensus block grant funding requesting authorization to reallocate unspent funding for Big Horn County. Phil Juillard made a motion to approve resolution 2013-0514-1, Lyle King seconded. The vote was unanimous.

RESOLUTION 2013-0514-2: Resolution authorizing submission of a pre-application form to the State Loan and Investment Board for a loan through the State revolving fund on behalf the governing body for the Town of Basin for the purpose of planning wastewater system improvements for intake to treatment. The Council reviewed the application and no members of the pubic commented on the application. Lyle King made a motion to approve resolution 2013-0514-2. Phil Juillard seconded the motion. Vote was unanimous.

Wyoming Insect Management Grant Acceptance: The state has sent back the grant with a reduced grant amount of $6596.00, this is $204 less than expected. Dave Cooper made a motion to allow Mayor Kania to sign the acceptance, Phil Juillard seconded. The vote was unanimous

Electric Infrastructure Improvement Project Report: Drawdown reports. Lyle King made a motion to approve the requisitions as presented, Phil Juillard seconded and the vote to approve was unanimous. Dave Cooper asked for the report to include more detail on the construction when it commences.

Stockman’s Bar-date correction for their Anniversary celebration-this will be June 1, and not May 1 as previously requested. No motion required.

Building Permit(s):

Phil Juillard made a motion to approve the building permits, as presented except that it be noted that the permit for J&E to do a cement gutter on town property must be repaired at the property owners full cost if the Town is required to dig it up in the future. Lyle King seconded, the motion carried unanimously.

Danielle Chapman reported that she received no interest from teens to attend WAM as a teen delegate.

The Council reviewed the scope of work and fee schedule for pole attachment management. Mayor Kania recommended not outsourcing this process.

Phil Julliard received a call from a Thermopolis resident about burial fees and tree planting sin cemetery. The Council reviewed the Ordinance and directed the person to Del Atwood, Cemetery Sexton.

Phil made the Motion to enter into executive session at 10:03 PM for the purpose of discussing contracts and potential litigation , Lyle King seconded and the vote carried unanimously. The Council exited executive session at 10:31 pm.

The Council reviewed the schedule of meetings for June, July and August and determined to only have the regular meeting those months.

There being no further business to discuss, Lyle King made the motion to adjourn the meeting at 10:33 PM and Dave Cooper seconded. The motion carried with a unanimous vote.

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                                                         Amy Kania, Mayor
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Danielle Chapman, Clerk/Treasurer