TOWN OF BASIN

Council Meeting – Regular Minutes

Tuesday, January 8, 2013

Town Hall Council Chambers @ 7:00 PM

A Regular Meeting of the Town of Basin Council was held in the Council Chambers of the Town Hall in Basin, WY on Tuesday, January 8, 2013 at 7:00 PM.

Council Members present: **Mayor Amy Kania, Bill Stoelk, Lyle King, Dave Cooper and Phil Juilliard**. Also present were Karla Pomeroy, Brandon Ohman with TCT West, Town Engineer Sherman Allred, Town Attorney Kent Richens, Stacey Lesher, Wendy Taylor, Steve Vanderploeg, Richard Russell representing the Big Horn Canal, Chief of Police Chris Kampbell, and Clerk/Treasurer Danielle Chapman.

The Meeting was called to order at 7:00 PM.

Mayor Kania added Richard Russell for the Big Horn Canal to the Agenda.

Dave Cooper made the motion and Lyle King seconded to approve the Consent Agenda as presented. 1) Regular Council Meeting 12/11/12 and Special Meeting 12/19/12; 2) December 2012 Financial Report; 3) Vouchers $122,212.93 + Payroll Gross $48,482.14 GT=$170,695.07; 4) Municipal Court Report; 5) Delinquent Accounts: $147,795.05 (30 days-Current), $25,321.58 (60 days), and $7,311.07 (90 days). The vote to approve the Consent Agenda was unanimous.

Big Horn Canal: Richard Russell presented information concerning a item on the upcoming Big Horn Canal Annual Meeting Agenda concerning allowing Westside to use the canal for delivery of its water. The town has roughly 800 acres of water right delivered by the canal. The consensus of Dave Cooper, Lyle King and Bill Stoelk was to not be in favor of the project. Phil Julliard indicated he was waiting to attend the meeting before deciding. Mayor Kania indicated she would vote the Town’s shares as opposed based on the majority consensus.

Annual Appointments: Succession of Authority; Lyle King nominated Dave Cooper to continue as president for the Council. No other nominations, Bill Stoelk seconded the nomination of Dave Cooper as president for the Council. The vote to keep Dave Cooper as President of the Council passed with a unanimous vote. Bill Stoelk made the motion to approve the appointments as presented, Dave Cooper seconded and the vote was unanimous.

Public Hearing: 7:38 PM; A Budget Amendment was presented for the Purchase of Law Enforcement RIMS Software. This $5000.00 will cover the shortfall that Grants do not cover. There being no comments, the public hearing was closed at 7:40 PM.

Public Comments: None

Planning and Zoning Commission: The Mayor reminded the Council that there will be a joint work session on January 9th at 4:00 PM to discuss Chapter 10 and 11 recommendations from the P&Z to the Council.

REPORTING

Water: Big Horn Regional JPB & South Big Horn JPB report: Phil Juilliard gave an update.

ORDINANCE 621, amending Ordinance 399 & 531, Franchise Agreement Wyoming Gas: Extending the current franchise agreement for another 10 years, effective January 13, 2013 with the passage of this Ordinance. 5% comes back to the Town’s General Fund. Dave Cooper moved to accept on 3rd reading, Lyle King seconded the motion. Discussion ensued and Phil Julliard indicated that he likes the 2% and is not in favor of 5%. Lyle King discussed the importance of funding the general fund and this is a revenue source. Mayor Kania reminded Council that the General Fund continues to have a shortfall and operates streets, police protection, cemetery, parks and municipal court. The motion carried.

Dave Cooper – For

Lyle King – For

Amy Kania – For

Bill Stoelk - Against

Phil Juilliard - Against

RESOLUTION 2013-0108-1 Budget Amendment: A Resolution concerning a budget amendment for the Police Department to fund the remaining portion of the RIMS Law Enforcement Software upgrade. Lyle King moved to adopt Resolution 2013-0108-1 as proposed, Bill Stoelk seconded the motion. The motion carried unanimously.

Electric Infrastructure Improvement Project Update: Stacey Lesher gave the Council an update on the 35kV loop-feed project. Some engineer specs delayed the material shipping but materials are expected with a date set for 2/11/13. There will be a material trailer for no extra cost, this keeps materials separate and they will be under lock and key. The contractor is Prime Power and they will move forward as soon as materials arrive.

Scrap Metal Sale: Discussion regarding the money from the sale of the scrap metal. Mayor Kania recommended these funds be put into the general fund. The Council was in consensus to do such.

WAM winter Workshop January 30-February 1 Voting Delegate: Dave Cooper made the motion to authorize Mayor Amy Kania as the official voting delegate and Phil Juillard will be the alternate delegate. Phil Juillard seconded the motion. No discussion, the vote carried with a unanimous vote.

Annual Prioritization Workshop: The Council set a date of Saturday, February 16th.

Solid Waste District Work Session to Discuss Baler/Transfer Station: There will be a joint work session and the Towns have all been invited. The next Landfill board meeting will be January 23rd in Lovell.

Building Permits: None.

Councilmember Stoelk: Town Code, Chapter 3 and Ordinance #611. Bill Stoelk asked for discussion on charging for certain building permits. Mayor Kania reminded Council that building codes and fees has already been referred to the Planning Commission for a recommendation.

Chief Kampbell inquired about the possibility of annexing Highway 16/20 from North Street to Hart Avenue. Council discussed some of the history of the original de-annexation and had questions concerning obligation for snow removal in the future. Dave Cooper research and will report back to the council.

Stacey Lesher gave an Electric Monthly Summary Report. Stacey has ordered parts to repair street lights. There was a new light installed at the ice pond. Added services, regular maintenance and continuing o prepare for the Mecklam Acres project. Update on the regulator is that the entire town will have to come down so that they can replace that regulator so are waiting until the weather is more favorable.

The Council received the monthly water and sewer report.

Steve Vanderploeg gave an update on Public Works. There is an advertisement out for Christmas tree disposal and then the crew will burn the brush pile. Discussion ensued about the sander and the sand stockpile, and to make sure we get everywhere sanded that needs it.

Administrative Report: Dani Chapman presented the monthly report for December.

Law Enforcement Summary Report: Chief Kampbell presented his monthly report.

Phil Julliard asked about the street projects fund. He also asked to have the office open now that a regular part time employee is employed. The Council discussed allowing volunteers to haul the recycle trailer. Kent Richens was asked to advise back on this topic.

Sherman Allred informed the Council that Lamax is starting the flush tank project at the end of next week and Yellowstone Landscaping will be starting G-street next week too.

There being no further business to discuss, Lyle King made the motion to adjourn the meeting at 9:04 PM and Phil Juillard seconded. The motion carried with a unanimous vote.

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                                                         Amy Kania, Mayor                   
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Danielle Chapman, Clerk/Treasurer